

**MINUTES OF THE NEW MEXICO LIVESTOCK  
TELEPHONIC BOARD MEETING  
FRIDAY, AUGUST 29, 2014  
NMLB ADMINISTRATIVE OFFICES  
300 SAN MATEO NE, STE 1000  
ALBUQUERQUE, NEW MEXICO  
CONVENE AT 1:00 P.M.**

Call to Order by Chairman Sauble at approximately 1:02 P.M.

Roll Call Taken: Bill Sauble; Loren Horton; Kevin Elfering; Bebo Lee; Effie Walker; Jerrod Harral; Bob Frost; Donald Martinez; David Kincaid.

NMLB Staff members present: Allison Hedgecock, General Counsel; Ray Baca, Executive Director; Andrew Silva, Chief Financial Officer, Dr. Ellen Mary Wilson, State Veterinarian.

Guests present: Clint Elkins, LFC Analyst.

**Approval of last board meeting minutes:**

Ms. Effie Walker motioned to approve the minutes from the August 6 and 7, 2014 Board meeting minutes as presented. Mr. Lee seconds the motion. All in favor. Motion carries.

**Public Comment:**

No public comment.

**Review and Approve 2016 Operating Budget:**

CFO Andrew Silva presents the 2016 Operating Budget. Uses:

Category 200 – Amount requesting to spend in FY16 in personnel services is \$4,607,000.

Increase over previous budget. Increase is related to personnel increases as detailed in plan which includes increases for Livestock Inspectors and Brand Inspectors. Approximately \$83,800 increase.

Category 400 – Increase \$140,000 is an IT Disaster Recovery Plan, increases by DoIT and lease expenses. IT Disaster Recovery Plan – Everything is housed in servers through File Maker. Daily back up is not adequate at this time. Proposal is to house backup servers off-site. Increase includes purchase of new backup servers off-site.

Mr. Harral moves to approve the budget request. Mr. Lee seconds the motion. All in favor. Motion carries.

**Agency Status Reports:**

Website Update makes information more transparent and accessible to the public.

Road stops have increased significantly.

Brand Re-Record has gone smoothly with limited staff; use of credit cards and the website has made it manageable.

**Other Business:**

No other business.

**Adjourn:**

Mr. Kincaid moves to adjourn. Ms. Walker seconds the motion. Meeting adjourned at approximately 1:48 p.m.

Bill Saulte  
10/24/14